

ESTHETICIAN

01/29/2013

COURSE DESCRIPTION

Our Esthetics program will equip you with the skills you need to be an expert in the arts of beauty, skincare and relaxation. This is a 750 clock hour program that offers business skills, theory, and practical hands-on learning techniques.

COURSE OVERVIEW

Subject: ESTHETICS

	Hours
Facials, cleansing, toning, massaging.....	120
Makeup application, all phases.....	100
Hair removal.....	30
Body treatments, aromatherapy, wraps.....	120
Reflexology.....	35
Cosmetic sciences, structure, condition, disorder.....	85
Cosmetic Chemistry, products and ingredients.....	75
Salon management and salesmanship.....	55
Sanitation and sterilization, safety.....	45
State Law.....	10
Miscellaneous lectures and test review.....	75
Total hours.....	750

POTENTIAL OCCUPATIONS

In the fast growing industry of Esthetics there is several choices in which to direct your career path. Day Spa Manager or Owner, Product Representative, Product Educator, or choose a medical

setting in a dermatology or plastic surgery office. Once you graduate from our Esthetician program and secure an Esthetic license, these achievements open the way to many possible career paths.

Some of these career paths may require additional training, experience, or licensure.

Students should also be aware that

(1) The law may differ by state as to the training, experience, or licensure that will be required for any of the career opportunities in the list and

(2) State reciprocity laws may limit the application of program completion in one state to licensure in any other state.

Beyond the Basics School of Cosmetology has not made and will not make any guarantees of employment or salary upon graduation.

STATE AND NATIONAL WAGES (www.careerinfonet.org)

Location	Pay Period	2010	2010	2010	2010	210
		10%	25%	Median	75%	90%
United States	Hourly	\$7.86	\$8.81	\$10.94	\$14.66	\$19.97
	Yearly	16,300	\$18,300	\$22,800	30,500	\$41,500
Missouri	Hourly	\$7.66	\$8.41	\$10.09	\$12.47	\$15.17
	Yearly	\$15,900	\$17,500	\$21,000	\$25,900	\$31,600

SCHEDULE

Part time schedule is all BTB currently offers: the hours are as follows TUESDAY ,WEDNESDAY & THURSDAY 8:30am-5:30pm **Schedule is 24 hours per week, 32 weeks contract time 750 hours (Phases, clinic floor, special classes, guest speakers, etc.).**

OCCUPATIONAL DEMANDS OF THE JOB

In keeping with our commitment to equal opportunity, no student will be denied admission based on membership in a protected group. At the same time, it is our mission to teach our students the skills necessary for success in the beauty industry. In order for you to meaningfully participate in

the program and receive the full benefit of the education delivered, there are certain physical demands that you must be able to meet. Specifically, to perform the essential requirements of the cosmetology curriculum, you must have the physical ability, with or without a reasonable accommodation, to:

- Tolerate exposure to and handling of products having or emitting odors, fragrances, and chemicals
- Stand and walk for up to 8 hours consecutively, except during 15-minute or 30-minute breaks
- Manually grasp, handle, control, move, and manipulate objects or tools standard within the beauty industry
- Bend or twist the body, and engage in repetitive motions, as needed to perform and demonstrate the full range of services standard within the beauty industry
- Hold the arm and hand in one position and, at other times, hold the hand steady while moving the arm
- Lift up to 30 lbs.
- Perform and demonstrate the full range of esthetics related services standard within the skin care industry (*e.g.*, facial and body skin care with massage, facial and body waxing, and make-up application)
- View detail in objects within arm's length and discern the differences between colors, shades, and brightness within and between those objects
- Perform and demonstrate the full range of hair-related services standard within the cosmetology industry (*e.g.*, shampoo with massage, comb, haircut, hairstyle, hair color and chemical texturing, braid, sculpt, hairdryer, etc.)
- Perform and demonstrate the full range of nail-related services standard within the cosmetology industry (*e.g.*, file, buff, clip, clean, and apply polish to nails and/or attach artificial nail products)

Any student who may require an accommodation of disability in order to meet these occupational demands should carefully review the Academic Adjustments Based on Disability Section of this catalog.

COST

Tuition	\$9,000.00
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Application fee	85.00*
Kit and books	1,000.00*
License fee	25.00*
Total	10,110.00**

The school may charge a \$10.00 transcript fee for transcript requests.

***These items are non-refundable**

Total costs does not include advanced kit option.

**** All prices are subject to change without prior notice**

EDUCATIONAL OBJECTIVES: Upon completion of the course requirements, the determined graduate will be able to:

1. Project a positive attitude and a sense of personal integrity and self confidence.
2. Project professionalism, visual poise and proper grooming.
3. Communicate effectively and interact appropriately colleagues, supervisors and clients.
4. Respect the need to deliver worthy service for value received in an employment environment.
5. Perform the basic manipulative skills in the areas of Skin care, Hair removal, massage, makeup, skin analysis, and corrective treatments
6. Perform the basic analytical skills to advise clients in the total look concept.
7. Apply academic learning, technical information and related matter to assure sound judgments, decisions, and procedures.

To ensure continued career success, the graduate will continue to learn new and current information related to skills, trends, and methods for career development in cosmetology and related fields.

TEACHING AND LEARNING METHODS: The clock hour education is provided through a sequential set of learning steps which address specific tasks necessary for state board preparation, graduation and job entry level skills. Clinic equipment, implements, and products are comparable to those used in the industry. Each student will receive instruction that relates to the performance of useful, creative, and productive career oriented activities. The course is presented through comprehensive lesson plans which reflect effective educational methods. Subjects are presented by means of interactive lecture, demonstration, cooperative learning, labs, student salon activities, and student participation. Audio-visual aids, guest speakers, field trips, projects, activities, and other related learning methods are used in the course.

GRADING

Grades will be recorded and retained by the school regarding a student's progress in his/her course. An official progress report will be given at each review period.

Grading is as follow:

Excellent	A	100-90	Average	C	75-79
Good	B	80-89	Failure	F	Below 75

Students will be graded on theory and practical procedures

Students must receive 75 clock hours of basic instruction during phase one, they then will be evaluated on theory and practical procedures and required a minimum of 75% passing before being allowed to services clients in our student clinic.

Beyond the Basics School of Cosmetology

Introduction to Esthetician

Course Syllabus

Course Class: Esthetician Instructor: Carol Mackey

Course Title: Getting Started

Phase: 1 Phase length: 5 weeks

Clock hours: 120 hours

Phone Number: (417)859-5866

Email: beyondthebasicsschoolofcosmo@gmail.com

Course Schedule: *Esthetician*

Tuesday, Wednesday, Thursday: class begins: 8:30 am

lunch breaks vary according to instructor and classroom activities

Class Ends at 5:30 pm

Milady's Esthetics Primary Course Textbook

Classes will consist of a combination of theory labs and projects as well as practical labs in the classroom and clinical environment

Instruction Materials: Miladys Esthetics course management guide, mannequins, practical materials

Text: Milady's Standard Fundamentals for Estheticians

Publisher: Cengage Learning Year of Publication: 2013

Cosmetology Student kit includes: Textbook, Exam Review Book, Teaching Aids

Additional resources: Video and DVD's

Grading procedures

GRADING

Grades will be recorded and retained by the school regarding a student's progress in his/her course. An official progress report will be given at each review period.

Grading is as follow:

Excellent	A	100-90	Average	C	75-79
Good	B	80-89	Failure	F	Below 75

Course/Educational Objectives and Summary

This course is designed to educate the student on: *Orientation, History and Career Opportunities in Esthetics, Life Skills, Your Professional Image, Communicating for success, Infection Control Principles and Practice*

Phase 1

<u>Week 1</u>	<u>Monday</u>	<u>Wednesday</u>	<u>Friday</u>
	Orientation Welcome to Esthetics Chapter 1.Skin care History and Career Opportunities in Esthetics Outline and do work books	Review/quiz Worksheets	Test
2	Chapter 2. Life Skills	Review/quiz Worksheets	Test <i>Practical Practice</i>

	Outline and do work books	<i>Practical Practice</i> Labs	Labs
3	Chapter 3. Your Professional Image Outline and do work books	Worksheet <i>Practical Practice</i> Labs	Review/quiz <i>Practical Practice</i> Labs
4	Chapter 4. Communicating for success Outline and do work books	Review <i>Practical Practice</i> Labs	Test <i>Practical Practice</i> Labs
5	Chapter 5. Infection Control: Principles & Practices Outline and do work books	Review/quiz Worksheets <i>Practical Practice</i> Labs	Test <i>Practical Practice</i> Labs

Beyond the Basics School of Cosmetology

Introduction to Esthetician

Course Syllabus

Course Class: Esthetician Instructor: Carol Mackey

Course Title: The Skin sciences

Phase: 2 Phase length 6 weeks

Clock hours: 144 hours

Phone Number: (417)859-5866

Email: beyondthebasicsschoolofcosmo@gmail.com

Course Schedule: *Esthetician*

Tuesday, Wednesday, Thursday: class begins: 8:30 am

Primary Course Textbook

Classes will consist of a combination of theory labs and projects as well as practical labs in the classroom and clinical environment

Instruction Materials: Course management guide

Text: Milady's Standard Fundamentals for Estheticians

Publisher: Cengage Learning Year of Publication: 2013

Cosmetology Student kit includes: Textbook, Exam Review Book, Teaching Aids

Additional resources: Video and DVD's

Course Objectives and Summary

This course is designed to educate the student on: The Treatment Room, Facial Treatments, Facial massage, Hair Removal, The world of Makeup, Facial Machines

The Physiology and Histology of the skin, Skin Diseases and Disorders, Skin Analysis, Product Selection and Ingredients, The Treatment Room.

Grading procedures

GRADING

Grades will be recorded and retained by the school regarding a student's progress in his/her course. An official progress report will be given at each review period.

Grading is as follow:

Excellent	A	100-90	Average	C	75-79
Good	B	80-89	Failure	F	Below 75

<u>Week 1</u>	<u>Monday</u>	<u>Wednesday</u>	<u>Friday</u>
	Chapter 14. The Treatment room Outline and do work books	Review Worksheets <i>Practical Practice</i> Labs	Test <i>Practical Practice</i> Labs
2	Chapter 15. Facial Treatments Outline and do work books	Review Worksheets <i>Practical Practice</i> Labs	Test <i>Practical Practice</i> Labs
3	Chapter 16. Facial Massage Outline and do work books	Review/ Quiz <i>Practical Practice</i> Labs	Test <i>Practical Practice</i> Labs

<p>4</p>	<p>Chapter 18. Hair Removal</p> <p>Outline and do work books</p>	<p>Review/ Quiz</p> <p>Worksheets</p> <p><i>Practical Practice</i></p> <p>Labs</p>	<p>Test</p> <p><i>Practical Practice</i></p> <p>Labs</p>
<p>5</p>	<p>Chapter 20. The world of Makeup</p> <p>Outline and do work books</p>	<p>Review/ Quiz</p> <p>Worksheets</p> <p><i>Practical Practice</i></p> <p>Labs</p>	<p>Test</p> <p><i>Practical Practice</i></p> <p>Labs</p>
<p>6</p>	<p>Chapter 17. Facial Machines</p> <p>Outline and do work books</p>	<p>Review/ Quiz</p> <p>Worksheets</p> <p><i>Practical Practice</i></p> <p>Labs</p>	<p>Test</p> <p><i>Practical Practice</i></p> <p>Labs</p>

Beyond the Basics School of Cosmetology

Introduction to Esthetician

Course Syllabus

Course Class: Esthetician Instructor: Carol Mackey

Course Title: The Principles of Esthetics Procedures

Phase: 3 Phase length 7 weeks

Clock hours: 168 hours

Phone Number: (417)859-5866

Email: beyondthebasicsschoolofcosmo@gmail.com

Course Schedule: *Esthetician*

Tuesday, Wednesday, Thursday: class begins: 8:30 am

Primary Course Textbook

Classes will consist of a combination of theory labs and projects as well as practical labs in the classroom and clinical environment

Instruction Materials: course management guide

Text: Milady's Standard Fundamentals for Estheticians

Publisher: Cengage Learning Year of Publication: 2013

Cosmetology Student kit includes: Textbook, Exam Review Book, Teaching Aids

Additional resources: Video and DVD's

Course Objectives and Summary

This course is designed to educate the student on: *Massage, Basic facials and treatments, Basics of Electricity, Machines, Hair Removal*

Grading procedures

GRADING

Grades will be recorded and retained by the school regarding a student's progress in his/her course. An official progress report will be given at each review period.

Grading is as follow:

Excellent	A	100-90	Average	C	75-79
Good	B	80-89	Failure	F	Below 75

<u>Week 1</u>	<u>Monday</u>	<u>Wednesday</u>	<u>Friday</u>
<i>1</i>	Chapter 12. Skin analysis Outline and do work books	<i>Review</i> <i>Worksheets</i> <i>Practical Practice</i> Labs	<i>Test</i> <i>Worksheets</i> <i>Practical Practice</i> Labs
<i>2</i>	Chapter 13. Skin care products: Chemistry & Ingredients & Selection Outline and do work books	<i>Worksheets</i> <i>Practical Practice</i> Labs	<i>Test</i> Labs
<i>3</i>	Chapter 9. Basics of Nutrition Outline and do work books	<i>Review</i> <i>Worksheets</i> <i>Practical Practice</i> Labs	<i>Test</i> <i>Worksheets</i> <i>Practical Practice</i> Labs
<i>4</i>	Chapter 7. Basics of Chemistry	<i>Review/Quiz</i> <i>Worksheets</i>	<i>Test</i> Labs

	Outline and do work books	Labs	
5	Chapter 6.General Anatomy & Physiology Outline and do work books	<i>Review/Quiz</i> <i>Worksheets</i> <i>Practical Practice</i> Labs	<i>Quiz</i> Labs
6	Continue Chapter 6. Outline and do work books	<i>Review/Quiz</i> <i>Worksheets</i> <i>Practical Practice</i> Labs	<i>Test</i> Labs

Beyond the Basics School of Cosmetology

Introduction to Esthetician

Course Syllabus

Course Class: Esthetician Instructor: Carol Mackey

Course Title: The Principles of Esthetics Procedures continued

Phase: 4 Phase length 7 weeks

Clock hours: 168 hours

Phone Number: (417)859-5866

Email: beyondthebasicsschoolofcosmo@gmail.com

Course Schedule: *Esthetician*

Tuesday, Wednesday, Thursday: class begins: 8:30 am

Primary Course Textbook

Classes will consist of a combination of theory labs and projects as well as practical labs in the classroom and clinical environment

Instruction Materials: course management guide

Text: Milady's Standard Fundamentals for Estheticians

Publisher: Cengage Learning **Year of Publication:** 2013

Cosmetology Student kit includes: Textbook, Exam Review Book, Teaching Aids

Additional resources: Video and DVD's

Course Objectives and Summary

This course is designed to educate the student on: Disorders & Diseases of the skin, Basics of Electricity, Physiology & Histology of the Skin, Advanced topics & Treatments

Grading procedures

GRADING

Grades will be recorded and retained by the school regarding a student's progress in his/her course. An official progress report will be given at each review period.

Grading is as follow:

Excellent	A	100-90	Average	C	75-79
Good	B	80-89	Failure	F	Below 75

<u>Week 1</u>	<u>Monday</u> Chapter 11. Disorders & Diseases of the Skin	<u>Wednesday</u> Review Worksheets	<u>Friday</u> Quiz Worksheets
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	Outline and do work books	Labs	Labs
2	Continued Chapter 11. Outline and do work books	Review Worksheets Labs	Test Worksheets Labs
3	Chapter 8. Basics of Electricity Outline and do work books	Review Worksheets Labs	Test Worksheets Labs
4	Chapter 10. Physiology & Histology of the skin Outline and do work books	Review Worksheets Labs	Quiz Labs
5	Continued Chapter 10 Outline and do work books	Review Worksheets Labs	Test Labs
6	Chapter 19. Advanced Topics & Treatments Outline and do work books	Review Worksheets Practical Procedures Labs	Quiz Labs
7	Chapter 19 Continued	Review Worksheets	Test Labs

		Practical Procedures Labs	
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Beyond the Basics School of Cosmetology

Introduction to Esthetician

Course Syllabus

Course Class: Esthetician Instructor: Carol Mackey

Course Title: The Business of Skin care

Phase: 5 Phase length 5 weeks

Clock hours: 120 hours

Phone Number: (417)859-5866

Email: beyondthebasicsschoolofcosmo@gmail.com

Course Schedule: *Esthetician*

Tuesday, Wednesday, Thursday: class begins: 8:30 am

Primary Course Textbook

Classes will consist of a combination of theory labs and projects as well as practical labs in the classroom and clinical environment

Instruction Materials: course management guide

Text: Milady's Standard Fundamentals for Estheticians

Publisher: Cengage Learning Year of Publication: 2013

Cosmetology Student kit includes: Textbook, Exam Review Book, Teaching Aids

Additional resources: Video and DVD's

Course Objectives and Summary

This course is designed to educate the student on: *Career Planning, The skin Care Buisness, Selling Products & Services, State Board Law and Regulation*

Grading procedures

GRADING

Grades will be recorded and retained by the school regarding a student's progress in his/her course. An official progress report will be given at each review period.

Grading is as follow:

Excellent	A	100-90	Average	C	75-79
Good	B	80-89	Failure	F	Below 75

<u>Week 1</u>	<u>Monday</u>	<u>Wednesday</u>	<u>Friday</u>
	Chapter 21. Career Planning Outline and do work books	Review/Quiz Practical procedures and Labs	Test Practical procedures and Labs
2	<i>Chapter 22. The Skin care Business</i> Outline and do work books	Review/Quiz Worksheets and Labs	Test Practical procedures and Labs
3	<i>Chapter 23. Selling products and services</i> Outline and do work books	Review/Quiz Worksheets&	Test Practical procedures and Labs

Tuesday, Wednesday, Thursday: class begins: 8:30 am

Primary Course Textbook

Classes will consist of a combination of theory labs and projects as well as practical labs in the classroom and clinical environment

Instruction Materials: course management guide

Text: Milady's Standard Fundamentals for Estheticians

Publisher: Cengage Learning **Year of Publication:** 2013

Cosmetology Student kit includes: Textbook, Exam Review Book, Teaching Aids

Additional resources: Video and DVD's

Course Objectives and Summary

This course is designed to educate the student on: *State board licensure for written and practical exams*

Grading procedures

GRADING

Grades will be recorded and retained by the school regarding a student's progress in his/her course. An official progress report will be given at each review period.

Grading is as follow:

Excellent	A	100-90	Average	C	75-79
Good	B	80-89	Failure	F	Below 75

Week 1	Monday	Wednesday	Friday
2	State board Preparation	State board Preparation	State board Preparation

	Mock Boards Makeup Tests and review	Mock Boards Makeup Tests and review	Mock Boards Makeup Tests and review
3	State board Preparation Mock Boards Makeup Tests and review	State board Preparation Mock Boards Makeup Tests and review	State board Preparation Mock Boards Makeup Tests and review

Esthetician phase 1 checklist evaluation

1. Basic sanitation
2. Basic facial
3. Eye waxing
4. Basic chin waxing
5. Basic lip waxing
6. Basic massage technique

Student signature _____ date _____

Staff signature _____ date _____

